

**THE
UNIVERSITY
OF RHODE ISLAND**

**DIVISION OF
ADMINISTRATION
AND FINANCE**

THINK BIG  WE DO™

PURCHASING DEPARTMENT

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uri.edu/purchasing



DATE: July 7th, 2023

Addendum# 2

BID NO.: 101285
OPENING: 7/17/23 at 2:30 PM
COMMODITY: BACKFLOW PREVENTION SOFTWARE SERVICES

This amendment is being issued to provide the answers to the questions that were received by the deadline listed in the RFP.

Purchasing Department
The University of Rhode Island

Rev. 9-1-15

Q1. There were 2 options for the HECVAT forms, HECVAT FULL 3.04 and HECVAT LITE 3.04. Can you please confirm that the attached document to this email is the correct spreadsheet to use?

A1. The correct assessment is the HECVAT **Full** found here:
<https://library.educause.edu/-/media/files/library/2023/2/hecvat304.xlsx>

Q2. From the general scope of work #5-part c. URI would like the ability for the administrator to approve or reject test reports. Does URI want to review every test report that is submitted, and be required to approve/reject them? Or does URI want to have the ability to spot check test reports when the program administrator can do so?

A2. URI wants the ability to review and reject all test reports.

Q3. URI wants the ability to print test forms after a test is complete. Does URI have a specific test form they want data to be populated on after test data is submitted by the testing contractor?

A3. Yes. Sample report is attached.

Q4. Does URI currently use the same testing contractor for all device tests or multiple contractors?

A4. URI currently uses 2 contractors for testing services.

Q5. For the technical proposal, section 1 asks for the Software-as-a-Service Configuration and customization. Do you want us to describe the infrastructure used to host the software or do you just want a description of how the software is configured and what can be customized? In other words, should this section be used to describe the features and functionality of the software, or should that be described in section 4 “Work Plan/Approach/Methodology”?

A5. A description of how the software is configured and what can be customized is acceptable. Yes, the section can be used to describe the software’s features and functionality.

Q6. CD-R. We do not have the capability to burn a CD (we haven’t had that technology in over 10 years). Can we provide on a thumb drive? If security is the issue, your IT department should be able to scan all external drives.

A6. We can accept a USB Flash Drive in place of a CD.

Q7. If questions are due on the 30th and the 4th is a holiday, most likely response to questions will not come until the 6th or 7th. Since it is due on the 10th, and you all do not get FedEx every day, would it be prudent to push the due date later or the last day for questions earlier?

A7. The bid opening was extended per Addendum #1

Q8. 6 pages. In an effort to be as thorough as possible to give the reviewers more than a mere glimpse into what we can provide; Would it be possible to extend the page count to a minimum of 12 pages and maximum of 18 pages?

A8. We will accept a maximum of 10 pages.

Q9. 12pt font. Can this be changed to 10 pt?

A9. No, 12 pt font is required.

Q10. Where on the website can I find addendums to this solicitation? Under the Purchasing department heading and per your instructions (page 2, #9.), the site does not show anything relating to the solicitation or any addendums.

A10. Solicitations and addendums are posted at the following link. You can search the University of Rhode Island as the Solicitation Entity and the Solicitation Number.

<https://purchasing.ri.gov/bidding/externalbidsearch.aspx>

Q11. Can you tell me how many licenses the inquiring department is looking for?

A11. Five (5) site licenses.

- ☐ New
☒ Existing
☐ Removed
☐ Replacement

BACKFLOW ASSEMBLY TEST REPORT

Property Owner University Of Rhode Island Downstream Process
 Mailing Address Utilities Department 12 West Alumni Avenue Kingston, RI 02881
 Phone: _____

Assembly Address White Hall Main Campus, RI 02881

☒ R.P.B.A. ☐ D.C.V.A. ☐ R.P.D.A. ☐ D.C.D.A. ☐ P.V.B.A. ☐ S.V.B.A. ☐ A.V.B. ☐ AIR GAP

SIZE: 2" MAKE: Watts MODEL: 009M2QT
 Water Purveyor University of Rhode Island Serial # A50072
 Assembly Location: Elevator Room Water Main

INITIAL TEST RESULTS	REDUCED PRESSURE ASSEMBLY	DOUBLE CHECK	P.V.B.A. / S.V.B.A.		INITIAL TEST PASSED <input type="checkbox"/> FAILED <input type="checkbox"/> DATE <u> </u> / <u> </u> / <u> </u> SYSTEM PSI <u> </u>
	#1 CHECK PRESS DROP _____ (A) RELIEF VALVE OPENED AT _____ (B) MIN 2 PSID BUFFER A - B = _____ MIN 3 PSI RELIEF VALVE PASS <input type="checkbox"/> FAIL <input type="checkbox"/>	CHECK #1 TIGHT <input type="checkbox"/> LEAKED <input type="checkbox"/> PSID CHECK #2 TIGHT <input type="checkbox"/> LEAKED <input type="checkbox"/> PSID	AIR INLET OPENED AT PSID DID NOT OPEN <input type="checkbox"/>	CHECK PRESS DROP PSID FAILED <input type="checkbox"/>	
COMMENTS REPAIRS AND/OR PARTS					
TEST AFTER REPAIRS	REDUCED PRESSURE ASSEMBLY	D.C.V.A.	P.V.B.A. / S.V.B.A.		AFTER REPAIRS DATE <u> </u> / <u> </u> / <u> </u> PASSED <input type="checkbox"/>
	#1 CHECK PRESS DROP _____ (A) RELIEF VALVE OPENED _____ (B) MIN 2 PSID BUFFER A - B = _____ MIN 3 PSI	CHECK #1 TIGHT <input type="checkbox"/> PSID CHECK #2 TIGHT <input type="checkbox"/> PSID	OPENED AT PSID	PRESS DROP PSID	

IN COMPLETING AND SUBMITTING THIS TEST REPORT, THE TESTER CERTIFIES THAT
 THE ASSEMBLY HAS BEEN TESTED AND MAINTAINED IN ACCORDANCE WITH ALL APPLICABLE RULES
 AND REGULATIONS OF THE WATER SYSTEM, AND STATE REGULATIONS

GAUGE CALIBRATION DATE _____ DETECTOR METER READING _____

TESTER SIGNATURE _____

State Testers
 Certification # _____

Gauge # _____

REPORT RECEIVED BY: _____

- ☐ SERVICE RESTORED
☐ FOUND OFF, LEFT OFF